



AGTA GEMFAIR[™]
TUCSON

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December 3, 2015

**Arizona State
The City of Tucson
(3) Three items must be paid.
PLEASE READ CAREFULLY
AND BE PREPARED**

1. State of Arizona Business License - \$12.00 - This must be paid prior to exhibiting. The \$12.00 fee is only paid once if you annually exhibit in the show. If you are a NEW exhibitor you have to pay, if you exhibited in 2015 you do not have to pay.

2. The City of Tucson License - \$28.00 - **this will be collected on set up day (Monday Feb. 1st) at badge pick up. Please have your check ready and with you or with the first person from your company arriving at the show. You will not get your badges without it. Make check payable to: The City of Tucson**

3. The City of Tucson Municipal Tax Fee - \$20.00 - the city will invoice you prior to the show. If you do not receive an invoice prior to the show the city will come to your booth to collect.

AGTA spoke to the city in hopes to make this easier for you but they will not allow us to collect in advance. Please be prepared to make it easier for you and your staff.

For more information read the City and State Taxes & License under Show Information on the [online exhibitor manual](#)

Sincerely,

Kimberly Petersen
Trade Show Assistant
American Gem Trade Association

February 2-7, 2016 - GemHall, Designer & Manufacturer Pavilion & Galleria
February 2-5, 2016 - Tools, Technology & Supplies Pavilion

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